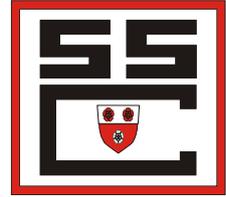


Title: Club Policy on Returning University/6th Form Swimmers



Purpose

This policy is to give guidance to CSSC members who study away from the area and wish to continue training during the holidays. We want to encourage our swimmers at this exciting time to continue to be active and where possible continue to compete.

This policy aims to give clarity on the communication process during this time to ensure that the both the needs of the returning swimmer and the club are met.

Scope

These guidelines apply to all members of City of Southampton Swimming club that at the point of going into further education were under the overall guidance of the Head Coach (i.e.) all squads excluding Masters.

Guidelines

There are 18 weeks holiday in the UK further education timetable. Membership fees for the club are due each month and for those members who attend University or 6th Form College away from the area, the fee is pro-rated for the 18 weeks available to train. The fee is then divided into 12 equal instalments and payable on a monthly basis.

All the training sessions are available for the swimmer on returning to the squad during the holidays and the fee structure is based on the assumption that returning swimmers can use all available training sessions.

A returning swimmer, over the age of 18, who only wants to train for a maximum of 3 sessions per week when returning can request to join the Masters squad. The fee payable will then be pro-rated on the Masters Squad fee.

Communication Process

When returning to CSSC training sessions, the swimmer must contact the Head Coach to confirm when they intend to return to training sessions. This is to ensure the Head Coach can check the member has no injury and confirm the training sessions (e.g.) swim or gym.

If returning to the Masters squad the swimmer must contact the Masters Coach to advise of their return.

The Head Coach / Masters Coach will then inform the Treasurer to ensure all fees are up to date. If there is any issue with the membership fee the Treasurer will contact the swimmer / parent direct.

If the returning member has dual club membership and has been training with another club, it is the expectation of CSSC that the Head Coaches of both clubs liaise with each with regards to training regimes and confirmation of any injuries. This should take place before the swimmer returns to training with CSSC.

Questions

How do you calculate the monthly fee?

The fees are based on the squad the member was aligned to (e.g.) National / Regional.



The monthly fee is x 12 to make an annual cost, divided by 52 (weeks in the year) x 18 (the number of weeks available for the returning swimmer)

For example:

National/Regional Squad Fee - £87.75 x 12 = £1053

Divided by 52 = £20.25 per week

Multiplied x 18 = £364.50

Divided by 12 = £26.75 payable per month.

Why do I have to pay over 12 months and not as and when I return?

To return to training sessions you must remain a member of the club and the ASA, whose membership is covered by your CSSC training fees. It is much easier to budget monthly than remember to set up payment on an ad-hoc basis and therefore monthly payments reduce the risk of underpayment or non-payment of fees.

If I don't return during a holiday can I have a refund?

No, the fee that you pay is to ensure continued membership of the club and the ASA. If you choose not to return for a holiday you still remain a member of the club and therefore fees are due, neither will fees be reduced if swimmers are not able to attend all available sessions.

If I am a member of two clubs do I pay Swim England membership fees for both clubs?

No, Swim England fees are only charged once, irrespective of how many clubs you are a member with. We would normally expect this to be through COSSC as the club you have been with the longest will be charged for your Swim England membership fee.

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